

Remote
Education Offer
Home Learning

The Manor
School

2020 2021

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

If your child is only at home for a day or two whilst they are awaiting a test results, then we will endeavour to send them a pack of paper-based resources to complete. These will follow the same work that is being completed in school.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

If your child is at home for longer than a couple of days, their education will continue remotely and will mirror the same as we are providing in school, wherever possible and appropriate. However, we may need to make one or two adaptations in order for your child to be able to complete their education at home. The provision will be the same regardless of numbers self-isolating, whether an individual or a whole class bubble. We aim to support your child's learning mainly through Live Lessons

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	The minimum hours that your child will be expected to work is 3 hours per day. However, we will provide additional
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	activities where possible.
Key Stage 2	The minimum hours that your child will be expected to work is 4 hours per day. Most of this will be through Live Lessons and supplemented through recorded/interactive activities

Accessing remote education

How will my child access any online remote education you are providing?

- Your child's teacher will be using Microsoft Teams to live stream lessons remotely.
- A daily timetable and all the necessary links will be emailed to you the evening before using Purple Mash.
- Children and Parents have access to the school and their child's teacher by email. We also have a daily slot at the end of live learning when the teacher will be available online.
- Carefully selected links to additional support material and website will also be signposted to the children including those to support wellbeing and online safety.
- Purple Mash activities, where appropriate, will also be directed by your child's teacher to compliment their live learning sessions and in some instances offer independent learning. This will also be the learning platform that children use to upload their work and receive feedback.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- If you have any issues accessing digital devices (laptops; PCs; tablets) please inform the school by emailing admin@themanor.wilts.sch.uk
- In the event of having to close a class bubble or a partial/full school closure, the school will arrange for devices to be loaned out to families/individuals so that remote learning can continue.
- Please also contact the school if you have internet access issues so we can endeavour to provide 4G dongles and/or increased data allowances.
- In the event that pupils still face difficulty in accessing live learning; the school will provide packs of work until the problem has been resolved. The class teacher will call the child to offer 1:1 bespoke feedback and support twice a week.
- A Covid secure method for returning work will be arranged with families in these exceptional circumstances.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Daily live teaching (online lessons) via MS Teams
- Live sessions will be supplemented by recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- In exceptional circumstances (and where agreed by the School's Principal) printed paper packs will be produced by teachers containing work that follows the child's usual school curriculum.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Teachers will submit (via email) a timetable that details the day's remote learning. We ask, where possible, children follow this schedule and attend lessons provided.
- Where possible, we ask that parents support their child with their remote learning and ask that they encourage them to participate.
- Children will be asked to submit work to their class teacher so they can review how they are getting on and give feedback on how they move their learning forward.
- Parents are asked to email teachers or use the drop-in time to raise any questions / concerns they may have about their child's learning.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Each morning, class teachers will conduct a remote learning register
- If there are concerns from the class teacher about a child's engagement (i.e. unexplained absence of engagement) then they will notify a member of the Senior Leadership Team.
- Registers will be monitored daily and cross reference with children's work via Purple Mash
- Teachers will monitor children uploading of work twice a week and add to a whole school overview
- Parents will be encouraged to follow the same attendance procedures as usual and call the school if their child is unable to attend lessons.
- In incidents of 2 or more days of unexplained absence of engagement a call home will be made to check if everything is ok and encourage continued engagement.
- Weekly attendance meetings will be held by SLT to monitor any patterns in

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Teachers will give feedback in 2 forms;

- 1. Instant – During live lessons, Teachers will inform children whether they have got something right or wrong; offer support and encouragement; further challenge those who are quick to grasp and address any potential misconceptions they can see from work they are doing in the lesson.
- 2. Distant – After learning has taken place. This may come in the form of giving praise or advice on how to move learning forward based on work that has been submitted at the end of the lesson.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- If a child has specific support for a learning need in school, all attempts will be made to continue to support them during remote learning.
- If a child has certain equipment in school that supports their learning, every attempt will be made to deliver that home. This includes; hardware, software and educational resources such as reading rulers, coloured paper, enlarged text etc.
- Where possible, the school will utilise the breakout rooms function in TEAMS to offer small group support during live lessons. These virtual support rooms will be attended by either the class teacher or a class TA.
- The SENCO will liaise with children and parents to tailor the offer according to their needs
- Specific interventions will take place for children who require additional support

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- If a child is expected to self-isolate for longer than 2 days, where possible, the school will provide work to be sent home that will be in line with what the rest of the class will be completing.
- The children will receive a phone call/Teams call, from their class teacher where they will receive support and feedback on the work they have completed and subsequent work for the week. Teachers will be encouraged to contact self-isolating pupils at least twice a week.
- To support the SEMH needs of pupils who are self-isolating, children will also have access to our ELSA trained HLTA who will arrange a telephone call / Teams meeting at the request of the class teacher/parent or child.